

**Piece by Piece Quilters of Morgan Hill  
Board Meeting Minutes**

**August 25, 2016**

The meeting was called to order by Diane Kirkpatrick at 6:30 PM.

Attendees: Diane Kirkpatrick, Marti Haan, Diane LeGore, June Okano, Laurie Perez, Valerie Birt, Linda Boman, Andrea Bradley, Pudge Graybill, May Wong and Joanne Tarver.

1. **Approval of July Board Meeting Minutes** (Peggy Phillips or Joanne Tarver). It was moved (Laurie Perez), seconded (May Wong) to approve the July Business Meeting Minutes.
2. **Treasurer's report** (Laurie Perez). Report is deferred until next month.
3. **Programs** (Valerie Birt, Margaret Mallison, or Tricia Whitlock)
  - a) September – Robyn Green to present the history of Hoffman Fabrics, with content that includes efforts to “go green” and batik fabrics. Program will consist of a slide show and a game.
  - b) October – Donation Quilts and a Mad Hatters Party – members to wear fun hats for the party.
  - c) November – Technique Night. At least 6 techniques will be demonstrated.
  - d) December – Holiday Party

Diane shared an email from Peggy Phillips congratulating the Programs Committee on a very successful Shovunda Program. There was general agreement among the board members present that the items submitted for bidding were exceptional and participants were very happy with their “purchases”.

Valerie also reported that the January 2017 program will be a new game. Linda Ballard has been booked for March 2017. The committee is still working on a date for Rob Appel to speak. Currently, October is the only possibility for this, which would require moving the annual donation quilts presentation.

4. **Committee Reports**
  - a) **Membership** (Linda Boman). Terry Castleton is a new member.
  - b) **Newsletter** (Diane LeGore). No issues reported.
  - c) **Web-Site** (Diane LeGore). Going fine, still learning how to add photos.
  - d) **Standing Committee** (Marti Haan, June Okano). All committees are full for the rest of the year. There are now four people signed-up for Fun Day 2017. The 2017 Fun Day event will be canceled if there are not enough volunteers committed by September 2016.  
New lists for 2017 volunteers will be available at the October meeting. Sign up lists for food for the 2016 Christmas party will be available at the September or October meeting.
  - e) **Philanthropy Committee** (Pudge Graybill, May Wong). There are about 40 kits available to members for making donation quilts. There is need for backing fabrics, especially for kids' quilts. More backing will be purchased with the \$100 allocation approved by the board at the July meeting.
  - f) **Members at Large** (Andrea Bradley, Carol Ikemoto, Chris Bradshaw). Andrea reported no new issues have been identified. One new member expressed enthusiasm regarding friendliness of guild members and the quality of the programs.
  - g) **Sunshine Lady** (Ginny Grimsich). No report.
5. **Old Business**
  - a) **Projector Investigation** – Valerie still working on feasibility of purchase.
  - b) **Pine Tree Quilters** – Requested a time to present their Opportunity Quilt at a Piece by Piece guild meeting. The April 2017 date requested by them was approved by the board.
  - c) **Responsibility of Committee Guidelines** – The committee reviewed the **Holiday Committee Guidelines** as distributed by Diane Kirkpatrick. After discussion, it was agreed that the 2016 Holiday Committee use these guidelines as they plan for this year's upcoming holiday party and evaluate them in “real time”. They will then bring back suggested revisions to board for approval.

- d) **Carmen Kovach** – Diane Kirkpatrick circulated a thank you card for board members to sign that will be presented to Carmen with a gift card as thanks for her many years of service creating and maintaining the guild website.

6. **New Business:**

- a) **Donations to Fire Victims** -- Discussion was held on the acceptability of a donation from our general fund. It was the consensus of those present that donation efforts should stay within our community. Pudge will follow up with police and fire department to identify any unmet needs. Diane will put the question on the agenda for the September general meeting for discussion by membership.
- b) **Fun Day 2017 Alternative** – Options were discussed for an alternative to 2017 Fun Day if there are not enough volunteers by September. Options were discussed, such as a Sew Day Retreat for \$25 which would cover the cost of the hall and possible breakfast. Participants would bring their own projects. This will be a topic for discussion at the September meeting.
- c) **Larger Storage Unit** – There was a request from several board members to procure a larger storage unit for guild supplies and fabric. A unit large enough to hold a table for cutting tasks (such as cutting batting) would be helpful. Diane LeGore will check prices and availability and report back at September board meeting.
- d) **White Glove Volunteers for Harvest Festival** -- Diane Kirkpatrick shared an email from Dee Brown requesting volunteers to help show quilts at the upcoming Harvest Festival. Diane circulated a sign up list.
- e) **Nominations for 2017 Board** – Ballot needs to be distributed to members in October for elections to be held at the November meeting. The Vice President is in charge of this process. Diane will contact Ron.

It was moved (Linda Boman), seconded (Valerie Birt) to adjourn the meeting at 7:30 PM.

Submitted by Joanne Tarver